

## **VOCA Partial Match Waivers**

VOCA requires subgrantees to provide a 20 percent match. There is a mechanism whereby a subgrantee can apply for a waiver of the 20 percent match in favor of a lesser match amount.

To apply for a partial match waiver, a subgrantee must provide the Indiana Criminal Justice Institute (ICJI) with a letter meeting the following criteria:

1. Submitted on the subgrantee's letterhead;
2. Signed by its highest ranking officer (i.e., CEO, Board Chair, Executive Director);
3. Outline the services provided by the subgrantee with a focus on the activities that are or could be funded with VOCA monies;
4. Set forth the "extraordinary need" for a match waiver;
5. State the waiver percentage the subgrantee is requesting; and
6. Identify the alternate plan if the match waiver is denied.

Important items to note prior to submitting a partial match waiver.

- Waivers are not guaranteed.
- After the VOCA application period closes and all applications have been scored, all waivers will be submitted as a group to the ICJI Board of Trustees for their vote. Waivers approved by the ICJI Board of Trustees will be submitted to the Office of Victims of Crime for ultimate approval.
- If a subgrantee submits a waiver, it is highly likely that funding will be delayed until 2017.
- It is unlikely that a 100% waiver will be approved.

To submit a partial match waiver letter, it must be uploaded as an attachment to the grant application in Egrants. Any waiver letter not submitted contemporaneous with the VOCA grant application will be denied.